

Rocky Mountain Creative Quilters
2008 Quilt Show Organizational Meeting

March 11, 2008

In attendance: Jean Poland, Kit Robinson, Gwen Hatchette, Kathy Nicolai, Vicki Anderson, Cathy Lewis, Darlene Bengford, Stephanie Patterson, Julie Breidt, Corinne Hammett, Shawnette Sherwood, Brenda Dickison.

Next meeting: Tuesday April 8th, Timnath Room in the McKee Building at The Ranch from 1 to 3 pm.

Gwen opened the meeting and asked Kathy to give the status on the pipe and drape (p/d) costs for the show. She has heard from several suppliers and the one that she prefers working with is also the cheapest. She is still waiting to have more estimates. The Democratic Caucus in Denver occurring the day after the show is a problem for some of the p/d companies. So far, the lowest estimate for p/d is \$4,368. This is without any 10' drapes. We will have to let members know that we will have to restrict entries to 8 foot x 8 foot. The 10 foot drapes are very expensive.

Cathy Lewis is looking into the insurance. She has found that offering insurance to the vendors from us is cost prohibitive. We will give them information, but they have to supply their own insurance. We need to sign up for insurance coverage at least 10 days before the show, so there is still time to get more quotes.

Julie asked those who are helping to organize this show write a one page paper listing names and phone numbers of those they contacted and explaining problems/solutions for the person doing this job for the next quilt show. Please include your name and email address so you can be a resource for the future person in your current role. After the show in August, this group will meet again to discuss how things went and these pages will be collected by Stephanie to hold for the next President.

Corinne is now in charge of vendors. We have 3 vendors already signed up and have space for additional 12–24 vendors, depending on if they want single or double booths. The vendors will have outlets they can use.

Kelly is putting together the brochure. Kit had some changes for the brochure that Kelly is incorporating. She will email the committee to look it over before printing. We will have about 2500 made. The Democratic convention is near that weekend so Denver publicity should be looked into. CQC is having a show in Estes Park in June that would be nicely timed for giving out our brochures. We would like to hand out the brochures to the vendors to help them advertise for the show.

Vicki has been getting advertising for the show. We have an ad in two issues of Quilter's Newsletter and we were in the CQC Newsletter. Vicki will ask CQC if they would want to sponsor the 2nd place prize for the show. Vicki and Stephanie are exploring selling a 12" x 12" block on a quilt that will be displayed at the show that sponsors can purchase. Any other ideas to generate money, without burdening our members, are welcome.

Darlene is getting the word out about kid quilts for the show. She has put information in a 4H newsletter, and contacted many people in Fort Collins, Loveland and Greeley. She will announce a reminder at the next quilt meeting to keep members aware of this category.

Kit still needs the estimates on the big ticket items, p/d and insurance. The show is looking like it will cost more than she had hoped. The p/d estimates are higher. She has a very detailed accounting of the show ready, once the last of the costs are calculated in. We will not know how much we make until the day of the show, since entrance fees collected will depend on how many people come to the show.

Jean and Julie discussed the last details of the entry guidelines for the show. After incorporating the comments made at the meeting, the guidelines will be posted to give information about who can and how to enter a fabric art piece in the show. Jean is still working on the entry form. She has a lot to pull off. We want to have this setup such that the information supplied on the entry forms is easily transferred to the label of each quilt for the show. We will also make official forms to handout when a quilt is given to us. The digital photo is all part of this. She is also making entry forms for the Hoffman Challenge and the calendar entries.

Respectfully submitted,

Julie Breidt

Secretary, RMCQ Quilt Show Committee