

RMCQ Board Meeting Minutes
April 28, 2009
4pm, Cookie Warner's home

Attendance: Cookie Warner, Carol Anderson, Maxine Carlstedt, Janet Pugh, Landreth Hamil, Nancy Tracy, Annie Miller

Cookie called the meeting to order and asked for approval of the previous board meeting minutes. Landreth moved, Carol seconded and all approved. Landreth suggested that the previous month's general meeting minutes should be brought up for approval at general meetings.

Nancy handed out a monthly profit/loss statement (board meeting to board meeting) and a year-to-date profit/loss statement. After reviewing expenses and income, there were no corrections.

Calendar sales have been good. There was a net income for the month.

Landreth brought up a common financial guideline for non-profit organizations. We should strive to have 1-2 years' expenses built up in the RMCQ bank account. It will take a few years for us to work up to this.

Maxine noted that the treasurer's reports should be available for any member to see. They don't have to be on the website. Cookie suggested having a binder with treasurer's reports for people to view at the general meeting if they wish. The binder will be placed with the bulletin board and table with member announcements. Landreth will bring a binder.

Newsletter:

Annie has been working on a condensed version of the newsletter guidelines to post on the website. The group discussed the number of times that an item might be published and added those criteria to the guidelines. It was suggested that the guidelines be placed out with the treasurer's reports at the general meetings. The amended condensed guidelines (Joan has full guidelines) are as follows:

About our newsletter:

The RMCQ newsletter's primary purpose is to provide timely RMCQ program, workshop and event information to members. We want to share each others' successes and help RMCQ members find information and help through the meetings and other activities of the guild. RMCQ networks with other quilting groups in the region and may occasionally report quilt-related events of these other guilds (as they reciprocate with news of some of our activities). Guidelines for the number of times an item is published are listed after the item.

* No advertising is accepted

* Departments:

- Upcoming RMCQ programs and RMCQ workshops (no limit)
- Upcoming RMCQ events (for example: a studio tour or RMCQ garage sale) (no limit)
- Board meeting announcements and RMCQ business announcements (no limit)
- RMCQ member announcements (once for any item listed below)
 - awards/honors
 - publications
 - acceptance of entries into juried shows
 - exhibitions
- Brief notices of upcoming regional quilt-related events (up to two times for any item below)
 - quilt-related classes offered by RMCQ members
 - shows and exhibitions not sponsored by RMCQ
 - "call for entries" announcements and links
 - activities of other regional quilt guilds
 - quilt-related garage sales or retreats not sponsored by RMCQ

(if they are sponsored by a non-profit organization)

We want to hear from RMCQ members about RMCQ accomplishments! Send all RMCQ member announcements and regional quilt event information to Kit Robinson at kit@norova.com

Kit will organize the information and work with our newsletter editor Joan Strosin to provide information in a timely sequence. We strive to group items that belong together and give notice about events that is not too early and not too late! Bear with us if we miss something.

The newsletter editor has more detailed criteria for newsletter items and reserves the right to reject or edit any submission if it does not meet the RMCQ newsletter guidelines.

Carol motioned to approve the amended guidelines for posting on the website. Landreth seconded and everyone approved.

Philanthropy:

Carol distributed Habitat for Humanity event fliers for the event where the philanthropy quiltlets will be sold. 12 quiltlets were made for the project. The quilts will be sold in a silent auction on May 9 at the Cruise for Humanity fundraiser. See www.lovelandhabitatforhumanity.org website for more information.

Studio Tour/Publicity:

Landreth had sets of letters to cut out for the studio tour and garage sale signs. She purchased boards, stakes and vinyl from a wholesale place in Denver. The signs can be used for future events as well. The cost of the signs came out to be less than \$2 each. The board spent the meeting cutting out letters while listening to reports. The tour committee had a work day on April 24 where volunteers cut out letters, squares and triangles for the signs.

The group also discussed posters for the studio tour. Maxine will work on the passport.

Landreth will give Maxine the addresses. Landreth will contact the studios and get a couple of statements about each studio.

She will go to all the studios to see if there are issues about stairs or anything else.

Annie asked about volunteer duties. The organizing committee will come up with a list of volunteer duties so that people understand what they are volunteering to do when they volunteer for a shift.

The committee will also discuss further where and when the passports will be sold and how to handle the drawing.

The group decided to allow volunteers who are serving a shift (2 shifts of volunteers are needed for each studio) at a studio to get passports for half price since they only have half a day remaining to visit studios. The hours of the tour are 9-4.

Morning shifts would be 8:30-12:30, Afternoon shifts would be 12-4.

The Morning volunteers arrive at 8:30 so that they can see what has to be done, see the studio and get organized. The half hour overlap is to allow the afternoon shift to see what has to be done, see the studio and talk with the morning volunteer.

22 volunteers are needed to work shifts at the 11 studios on the tour.

Refreshments are also needed. Maxine will contact Rebecca Judson.

Janet agreed to contact 5 stores about selling passports.

Program:

Janet reported that the contributions collected at the last general meeting for the CSU Fiber Art department scholarship fund were \$222.55. About 42 members and 6 guests attended.

Upcoming programs:

May 11: Janet Jo Smith (Senior Center)
May 12: workshop with Janet Jo Smith (CSU) (Contract has been signed with CSU)
Paid parking permits are required. Carpooling is recommended.
June 8: Virtual studio tour presentation (Senior Center)
June 13: Longarm studio tour (Fort Collins, Loveland)
July 13: Laura Wasilowski presentation (Senior Center)
July 12 and 13: Laura Wasilowski workshops - 2 different topics (The Ranch)
August 10: Denise Labadie (no workshop) (Senior Center)
September 14: Marta Amundson (Senior Center)

There are still openings for the dye workshop and Janet asked people to publicize the Wasilowski workshop.

Maxine and Janet presented 3 speakers that they wanted the board to approve for future 2010 programs:
Charlotte Ziebarth (no workshop)
Do Palma (with workshop)
Betsy Cannon (with workshop)
Annie moved to approve, Landreth seconded, motion carried.

A sample contract was passed out for review. The term "will" was changed to "may" for items that may be covered. This leaves things negotiable.
Janet brought up the issue of workshop scholarships. She asked if the board would approve giving one person a discount scholarship. Everyone approved.

Fundraising:

There will be a garage sale on May 23 at Cookie's house from 9-3.
May 16 (9am-noon) and 19 (1-5pm) will be work days for pricing the items.

There will be a silent auction at the June meeting. There will be an announcement in the newsletter for people to bring items to the May meeting.

Small groups:

Two groups are meeting and there may be enough for another group.
One is a Longarm group and the second one is a critique group.

Show and Tell:

Janet will place a note in the newsletter asking people to bring items with hand dyed fabrics.
Maxine also asked if people could bring quilts that were entered in the Mancuso show.

The next general meeting is May 11 at 6:45pm at the Senior Center
The next board meeting is May 26 at 4pm at Cookie Warner's home.

Respectfully submitted,
Annie Miller