

RMCQ Board Meeting Minutes
January 27, 2009
4:00 pm
Location: Cookie Warner's home

Attendance: Cookie Warner, Janet Pugh, Maxine Carlstedt, Annie Miller, Nancy Tracy, Rebecca Judson, Kay Jones, Jean Poland, Darlene Bengford, Carol Anderson, Landreth Hamil

The meeting was called to order by President Cookie Warner.

Agenda:

SECRETARY

Landreth Hamil called for approval of the minutes; Carol Anderson seconded. There was a request to remove the email addresses from the minutes. This will be done from now on. The minutes were approved.

TREASURER

Treasurer Nancy Tracy reported that the books are in good standing and the organization has a healthy balance for most of the year's activities. It is still imperative that we continue with fund raising in order to pay for all the activities and to give the guild a good start for next year. Nancy and Cookie will get together separately to update who has authorization for the bank account. Landreth will send Nancy her estimate of publicity expenses one week prior to the next board meeting (see publicity).

NEWSLETTER

Joan Strosin is the newsletter editor. There was some confusion about her contact information. Janet Pugh has the correct information. Kit Robinson will collect information about events and awards.

WEBSITE

Website manager Jean Poland asked for backup assistance checking the emails that are sent to RMCQ via the website. Annie agreed to be the backup. Jean will contact Annie with the password and other instructions.

MEMBERSHIP

Membership Chair Kay Jones reported that some members asked for membership cards. Some area shops give discounts to guild members. The board agreed to issue membership cards. Kay will print out cards and have them available at subsequent meetings to any member who wants one. The card will be standardized and the member can print his or her name on it. RMCQ does not have formal agreements with vendors. Discount policies vary by vendor and are at the discretion of the vendor. It is up to members to ask if discounts are available.

Landreth asked for a membership list in PDF form. There was discussion about producing a printed directory. Rebecca Judson moved that we publish 50 directories before the March meeting and charge members \$1.00 per directory. Members who pay dues by the end of February will be included in the directory. Members should notify Kay if they do not want to be included in the directory. Carol seconded the motion. Motion carried. Kay will send electronic copies of the membership list to board members. Jean Poland asked for membership lists for both 2008 and 2009.

Kay made a motion to get a PO box for RMCQ. Landreth seconded the motion. The motion carried. Nancy volunteered to check the box weekly. The PO box will be at the Fort Collins Boardwalk Post Office. This will be the official mailing address for RMCQ.

PUBLICITY

Publicity Chair Landreth Hamil asked if there was money in the budget for publicity. Cookie requested that Landreth estimate her expenses. Nancy asked that Landreth send the estimate to her one week prior to the next board meeting so that Nancy can have time to run some numbers and provide the board with context for making an informed decision. The board will review the request and vote at the next meeting.

Landreth read the RMCQ entry she found on the CQC website and asked for assistance updating it. The updated contact names will be Cookie and Kay and the entry should include our website address. Landreth has successfully added announcements about our guild to newsletters in 2 other guilds.

Landreth has been working with people in other guilds and has obtained a list of all the fabric/quilt shops in the region. She would like to distribute frames and fliers to 10 of the closest shops to advertise our activities. Kelly Gallagher-Abbott asked Darlene if we had fliers that she could distribute at her classes. Landreth will make a quarter-fold flier about RMCQ for Kelly and others to distribute. She is also working on a list of publications and websites that provide free publicity. Anyone who can think of any other places (besides shops) to advertise RMCQ should contact Landreth. One board member suggested the North Forty newspaper (published in LaPorte). The board commended Landreth for the excellent publicity generated for Melody Randol's talk and workshop.

HOSPITALITY

Hospitality Chair Rebecca Judson needs a jar for contributions.

One person donated money for refreshments at the last meeting.

No refreshments are needed for the April 13th meeting due to the nature of the meeting. (A visit to the CSU Fiber Arts Department at CSU Fine Arts Building)

Annie suggested that Rebecca let the board know at board meetings if she is short on refreshment volunteers (for the following meeting) so that one of us could pitch in to help if necessary.

FUND RAISING

Fund Raising Chair Darlene Bengford discussed a garage sale, silent auction, and the studio tour. The board was enthusiastic about having a silent auction and there are plenty of materials for another garage sale. Cookie will try to get a committee together for the studio tour.

PHILANTHROPY/OUTREACH

Carol reported that her committee had many wonderful ideas. One of the most promising ideas was to have members make small quilts that could be donated to non-profit organizations that would auction or sell them as a fundraiser. Board members thought that the beneficiaries should be local.

SMALL GROUPS

Carol reported that we need more names before she can start to form the groups. Philanthropy could be one of the groups.

SHOW AND TELL

We have no chair for this but there are several people who volunteered to help. Maxine suggested having themes. The themes could relate to the most recent workshop, the season or the specialty of the speaker for that meeting. At each meeting, Cookie or Carol will remind members what the theme for Show and Tell is for the next meeting.

There will be no show and tell at the April 13 meeting because of the nature of the meeting and the building (A visit to the CSU Fiber Arts Department at the CSU Fine Arts Building).

PROGRAMS

Janet Pugh and Maxine Carlstedt reported the following schedule:

February 9, Carol Shinn at the Senior Center

February 10, February 11: Workshops with Carol Shinn - FILLED

March 9, Annette Kennedy at the Senior Center

April 13, Tom Lundberg and MFA grad. students (A visit to CSU Fiber Arts Department)
at the CSU Fine Arts Building

May 11, Janet Jo Smith at the Senior Center

June, Tentative – Studio Tour. Cookie will assemble a committee for this

July 13, Laura Wasilowski at the Senior Center

August 10, Denise Labadie at the Senior Center

September 14, Marta Amundson at the Senior Center

DOOR PRIZES

Landreth moved to formally discontinue having door prizes. Jean seconded the motion.

Motion carried. Kay has tickets for occasional prizes if we have any books or materials donated by speakers.

BYLAWS

A bylaws committee meeting will be held February 8 at 3:00pm at Landreth's house.

Bylaws committee members are: Cookie Warner, Janet Pugh, Maxine Carlstedt, Nancy Tracy, Pat Joy and Landreth Hamil.

Pat Joy has agreed to be the organization's parliamentarian.

NEXT RMCQ BOARD MEETING

February 23, 4:00pm, at Cookie Warner's house.

Respectfully submitted,

Annie Miller