

Board Meeting Minutes
Rocky Mountain Creative Quilters

August 27, 2008

Attendees: Landreth Hamil, Janet Pugh, Maxine Carlstedt, Janet Schramke, Linda Hibbert, Kit Robinson, Stephanie Patterson, Jean Poland, Corinne Hammett

The meeting was opened by Stephanie. Minutes for the previous general meeting were approved with one minor correction, they will be added to the website. Minutes for the July 31 board meeting were requested to be sent to Linda Hibbert and Landreth Hamil, also Stephanie did not receive them to review.

Kit distributed an updated Financial Statement, there were no issues. Jean looked into getting Quickbooks for the next treasurer. We should buy a licensed copy as a guild; it can be transferred each year to the next treasurer.

The September program will be Joan Sowada, which is all set.

We need additional volunteer presenters for the November general meeting, we currently have 5. Maxine and Janet will be calling people to see if we can get at least 3 more.

Update to the December general meeting – the Senior Center has no restrictions on food, it was suggested that we have a potluck dinner. Rebecca Judson is the new social chairperson; she is not in attendance at this meeting, so she needs to be notified to coordinate the December potluck.

January through March is all set for programs, still need to get contracts back. They are looking at the next 3 months after to get guest speakers lined up.

There were 159 members as of the last general meeting.

Each officer and committee chair should write up a job description to pass on to the next year's representative, and it should be given to Nancy Tracy also as the chairperson of the nominating committee.

It was suggested that an announcement form be developed. This form can be submitted by each person wanting to make an announcement at the general meeting, so that Stephanie can make the announcements rather than individuals. In this way the announcements can be kept concise and fair for all, and all necessary information will be available.

The newsletter will include brief class listings – limited to one per teacher per month – for anyone wishing to submit them to Janet Schramke (newsletter chairperson).

We need a new chairperson for the publicity committee, we need to get with Vicki Anderson to see if she is willing to write up a brief job description for this position.

Stephanie will contact Nancy Tracy (nominating committee chairperson) to get her status, she was not available for this board meeting. We need to know if she will have an update and request for volunteers for the September general meeting on Sept. 8. In October we will have the board and committee member nomination list, in November we will have a vote by the entire membership, and in December the new board will be inducted.

The board unanimously appoints Cookie Warner to audit the books at the end of December. She needs to choose at least one person to work with her (per bylaw rule). Kit will hand off the books at the end of the year to Cookie, she will be given a timetable to complete, then following the audit they will be given to the new treasurer for the next term.

(submitted by secretary, Corinne Hammett)